

B. K. Birla College (Autonomous), Kalyan

Notice

Date: 05th August, 2021

A meeting of IQAC members will be held on Saturday, the 07th August, 2021 at 10:00 am in the Seminar Hall.

Shri O. R. Chitlange, Chairman, Governing Council, BKBPS, BKBC and BKBNC, Kalyan has kindly consented to chair the meeting.

Agenda

1. Welcome
2. Confirmation of minutes of previous meeting
3. Opening Remarks by Shri O. R. Chitlange, Chairman, Governing Council, BKBPS, BKBC and BKBNC, Kalyan
4. Criteria wise discussion on strategic plan.
5. Any other business with the permission of the Chair.


(Lakshita Soni)
IQAC Coordinator

Minutes of Meeting of the Internal Quality Assurance Cell (IQAC) of B. K. Birla College (Autonomous), Kalyan held on Saturday, the 7th August, 2021 at 10.00 a.m. in Seminar Hall

Mrs. Lakshita Soni, Coordinator IQAC, welcomed the members to the first meeting of IQAC. She spoke about the various activities planned for the Golden Jubilee year. She further talked about key points that IQAC will focus on i.e. curiosity or innovativeness, spirit of questioning and enquiring. These will help to identify potential areas in academics and administration where quality initiatives are required to be taken.

She welcomed Chairman Mr. O. R. Chitlange to address the gathering.

Mr. O. R. Chitlange thanked everyone for physically being present for the meeting. He emphasized that physically meeting makes interaction much better. He stated that many programs have been planned for the golden jubilee year, some speakers have confirmed and with some talks are carried out.

Mr. Chitlange informed about upcoming state of the art campus of BITSOM at Kalyan which will become operational from June 2023. He further informed that campus which will start with modest strength of 240 in 2023 will be accommodating 2000 students by 2026. The proposed campus will witness visits of stalwarts from the field of education, industry and management and different profession, once it kick-starts the operation. He expressed that this will be rare opportunity for the students and faculties of the institutes to gain as these visiting experts may be invited to share their knowledge and experience by visiting college and school. He also expressed that during this period of 2 years every effort should be made by IQAC to prepare college in such a way that these luminaries take cognizance of the standing of the college.

Mr. Chitlange emphasised the need for shared responsibility and also assured to faculties of unaided college that gaps in remuneration between aided and unaided, will be corrected to the extent possible, in the medium to long term.

He also expects to work on following:

1. Change in management
2. Financial empowerment
3. Administrative empowerment
4. Digital footprints

5. Placements

He invited members present to share their ideas.

Dr. Sonali Patil informed that the placement cell has created a google form for students. She suggested MOU with pharmaceutical companies/ Industries which will provide students with trainings and job opportunities. She stated that communications with 2 to 3 companies have been initiated and a positive response is expected from them.

Mr. O. R. Chitlange approved the idea of MOU's and stated that a new HR point person Ms. Soumya Mujumdar will be looking into the placement and Digital footprints. He stated that Mr. Subodh Dave will also be taking keen interest in this part of placement and will help in initiating industrial linkages.

Mrs. Lakshita Soni spoke about the various scholarly lectures and special lecture series which has been planned for the golden jubilee year. Spoke about future ready graduates and internship opportunities for students. Various department wise certificate courses for students. The concept of entrepreneurship cell where the student will be able to earn and learn was put forth. ICAI program of TEL for undergraduate students was shared where students are given online training and then one year internship. She further added that Alumni Talks are organized by every department to connect the students with alumni of the department.

Mr. O. R. Chitlange suggested that HR experts be called to the campus to guide the students from all streams- Arts, Science and Commerce for enhancing soft skill techniques.

Dr. Avinash Patil highlighted that the students are encouraged to enroll for Swayam Online Courses/ NPTEL Courses to enhance their employability skills.

Dr. Maninder Kaur Dhaliwal requested Mr. O. R. Chitlange to give a talk to the faculty regarding HR skill which he readily agreed. She stated that the students must be exposed to various trainings and workshops which will help students in placements.

Dr. Harish Dubey stated the need for mock interviews to help students face interviews. He put forth a concept of 'Round Table Conference' where students, alumni, parents, management- all will be at par and have equal rights- to express their feelings and give suggestions towards the college.

Mr. O. R. Chitlange emphasized on change management. He requested that paperwork should be fast. While appreciating the idea of round table conference he stressed that if papers are not disposed off by authorities in reasonable time, the same may be referred to him for approval.

Sqn. Ldr. Nitu Thapaliyal requested for a specific person to man the phones at the receptions who will help in enquiries regarding admissions. Mr. Subodh Dave endorsed the point and suggested that the queries of students should be addressed in real time and telephone manning should be more appropriate.

Mr. O. R. Chitlange stated that network of communication should be stringent, and resources employed for specific work should be concentrated on one task only.

Mr. B. D. Joshi stated that a whats app number was also available for the students to resolve their queries.

Mrs. Esmita Gupta shared the positive response from various people and stakeholders because of the column featured in India Today and article in Mid-Day Newspaper.

Dr. Swapna Samel stated that many certificate courses had started after autonomy but had to be stopped during pandemic as online fee collection facility for these certificate courses was not available.

Mr. O. R. Chitlange requested Ms. Esmita Gupta and IT team to activate the online payment system for the certificate courses as soon as possible.

Mr. Prakash Sansare shared that he has started a You tube channel where he uploads videos of certain topics which the students are required to see prior to the lecture. A fundamental of flip learning is achieved with this teaching method. Hence, he suggested the presence of an audio-visual room (Media room) which will aid in making of these online lectures very easy and of good picture and sound quality. He also stated about availability of full-time placement officer in campus (since this question is always asked in India Today Ranking Questionnaire)

Ms. Ankita Malpani also stated that the TY Students of BMM require such set up for journalism course. Dr. Vinod Narayane also said maximum faculty will utilize the media room.

Mr. O. R. Chitlange approved for the recording room. He requested Ms.Esmita Gupta to work out financial investment and utility for the same. He said a placement officer is appointed to connect with companies and bring them to campus.

Dr. Sandesh Jaybhaye spoke about the Unnat Bharat Abhiyan. He said volunteers of NSS are recording videos for school students. He also shared that the NSS teams would like to do something for the flood victims in Chiplun.

Mr. O. R. Chitlange stated that there is a need to classify documents or activities in 4 categories when sent to management for approvals.

1. Statutory compliance.
2. Sustenance compliance.
3. Future ready.
4. Safety.

Ms. Akanksha Thakur spoke about holding few Mpower webinars for parents. She spoke about the requirements of an entrepreneur cell in the college. She suggested a mega event to be organized for the entrepreneur cell.

Mr. B. D. Joshi asked for some concessions in fees for students during pandemic. Some students have enquired for earn and learn facility in college.

Mr. O. R. Chitlange stated that Rs.1 lakh has been sanctioned for such students and if required more funds can be pooled in. He stated that students can be employed in college for few hours and should be trained towards social activities e.g., clean road and railway platforms under the scheme of Swachh Bharat Abhiyan.

Dr. Sandesh Jaybhaye requested for a plagiarism software to help Ph.D. students in submission of thesis as the university requests for a plagiarism report. Mr. O. R. Chitlange approved it and asked for details.

Mrs. Lakshita Soni informed that a grand alumni meet would be arranged after the restriction would be lifted which was approved.

Meeting was attended by 26 Members. Leave of Absence was granted to Dr. Seema Manchanda due to her vaccination schedule.

The meeting concluded on a note that every month an IQAC meeting will be held.

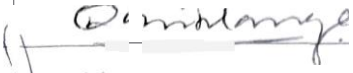


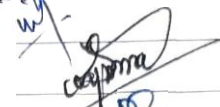








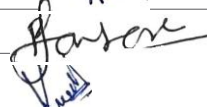


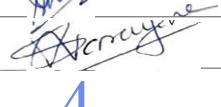






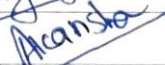

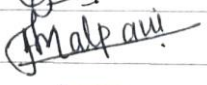
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		Action Taken
1	Use of that innovative teaching methods to be used to ensure the attention of students during the online sessions.	<ol style="list-style-type: none"> 1. Use of White board 2. Showing Youtube videos
2	Organise FDP (Faculty Development Program) on Online Teaching Learning and on attainment of POs (Programme Outcomes), COs (Course Outcomes) and PSOs (Programme Specific Outcomes).	Dr. Geeta Shetty (Professor, St. Xavier's (Autonomous) College, Mumbai) on CO, PO and PSO mapping.
3	F.Y. students should also be trained for uploading Assignments/ Project Work/ Quiz on MS Teams.	Department of IT and CS for organised guidance sessions for faculty members and students on MS Teams.
4	Collaboration with MPower for conducting sessions on Mental Health.	Various lectures and one on one talks were arranged for the faculty, students and families.
5	IQAC and all the departments should plan for workshops – or Guidance Sessions on Skill Development.	webinar series of imparting soft skills, social skills, mannerism etc.was arranged in various sessions for the students

B. K. Birla College (Autonomous), Kalyan

IQAC Meeting Attendance

Following IQAC members attended meeting on 7th August 2021 in
New Seminar Hall at 10.00 AM

Sr. No.	Name	Signature
	Slur O. R. Cliitlange	
2.	Shri Subodli Dave	
3.	Dr. Naresli Chandra	
4.	Dr. Avinasli Patil	
5.	Dr. Sivapna s:ciel	
6.	Mr. Bipinliandia Wadekar	
7.	Dr. M.K. Dhaliwal	
8.	Mrs. Esinita Gupta	
9.	Dr. Harish Kumar Dubey	
10.	Mrs. Lakshita Soni	
11.	Dr. Meeta Bhot	
12.	Dr. Anuradha Hastak	
13.	Mr. Prakash Sansare	
14.	Mr. Kiran Raikar	
15.	Dr. Suvama Jadhav	
16.	Dr. Vinod Narayane	
17.	Dr. Seema Manchanda	
18.	Mr. Bharat Bagul	
19.	Dr. Viplov Dhone	
20.	Mr. Vinod Rajput	
21.	Dr. Sonali Patil	
22.	Dr. Annika Durve	
23.	Mr. B.D. Joshi	
24.	Mr. D.N. More	
25.	Dr. Dinesh Wanule	
26.	Mr. Balasaheb Pathare	
27.	Mr. Suraj Agarwala	
28.	Sqn. Ldr. Ms. Neetu Thapliyal	
29.	Dr. Sandesh Jaybhaye	
30.	Mrs. Akansha Thakur	
31.	Ms. Rlnky Rajwani	
32.	Ms. Ankita Malpani	
33.	Dr. S.S. Pandey	
34.	Ms. Priti Savle	

B. K. Birla College of Arts, Science and Commerce (Autonomous), Kalyan

Notice

Date: 22nd September 2021

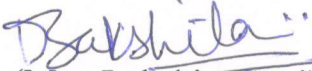
A meeting of IQAC members will be held on Saturday, the 25th September 2021 at 1.00 pm in the New Seminar Hall.

Shri O. R. Chitlange, President and Chairman, Governing Council, BKBPS, BKBC and BKBNC, Kalyan has kindly consented to chair the meeting.

Please join us for the lunch before the meeting.

Agenda

1. Welcome
2. Confirmation of minutes of earlier meeting and Action Taken report.
3. Opening Remarks by Shri. O. R. Chitlange
4. Orientation Programme for First Year.
5. Quality initiatives to be taken by IQAC.
6. Any other business with the permission of the Chair.


(Mrs. Lakshita Soni)
Coordinator, IQAC

Minutes of Meeting of the Internal Quality Assurance Cell (IQAC) of B.

K. Birla College (Autonomous), Kalyan held on Saturday, the 25th September, 2021 at 1.00 p.m. in Seminar Hall

Following Members attended the meeting:

1. Mr. O. R. Chitlange
2. Mr. Subodh Dave
3. Dr. Naresh Chandra
4. Dr. Avinash Patil
5. Dr. Swapna Samel
6. Shri B. S. Wadekar
7. Dr. Maninder Dhaliwal
8. Mrs. Esmita Gupta
9. Dr. Harish Dubey
10. Dr. Anuradha Hastak
11. Mrs. Lakshita Soni
12. Mr. Prakash Sansare
13. Dr. Suvarna Jadhav
14. Dr. Vinod Narayane
15. Dr. Seema Manchanda
16. Dr. Viplov Dhone
17. Mr. Bharat Bagul
18. Mr. Vinod Rajput
19. Dr. Sonali Patil
20. Dr. Annika Durve
21. Dr. Sandesh Jaybhaye
22. Mr. Kiran Raikar
23. Mr. B. D. Joshi
24. Sqn. Ldr. Ms. Neetu Thapaliyal
25. Ms. Akanksha Thakur
26. Ms. Rinky Rajwani
27. Ms. Ankita Malpani
28. Dr. Dinesh Wanule
29. Mr. Balasaheb Pathare
30. Mr. Suraj Agarwala

Dr. Meeta Bhot and Mrs. Priti Sawale expressed their inability to attend the meeting. Accordingly, they were granted leave of absence.

Mrs. Lakshita Soni, Coordinator IQAC, welcomed the members to the Second meeting of IQAC. She welcomed Chairman Mr. O. R. Chitlange to address the gathering.

Mr. O. R. Chitlange thanked everyone for being present physically for the meeting. He began his address with the concept and indicating the difference between Intelligence and Brilliance. He talked about how dreams can be converted to reality, and in this process, one should contribute 110% towards the goals. He stated that next 5 years is the golden era for the college. He urged everyone to think about excellence of the College, new courses, new ideas, new collaborations, and new policies. He suggested that we should try to take the perception of students about the faculty of the College on various parameters like teaching and learning, value addition, interaction with the students etc.

He stated that each faculty must be having ideas in a particular area or direction and suggested to promote them in that area or direction and make them willing partners for enhancing the growth. He insisted on collectively utilizing the potential of each one for achieving institutional goals.

He referred to 5 points discussed in the last meeting and suggested that quality initiatives should be focused on the same:

1. Change management
2. Financial empowerment
3. Administrative empowerment
4. Digital footprints
5. Placements

He emphasized that change management is the need of the hour giving an example of leading online learning application. He mentioned that the administration of the College should be further strengthened by accelerating the process and minimizing the delays. He stressed about the dedicated use of the resources provided for optimum functioning.

He discussed the concept of acquired brilliance and insisted on benchmarking by examining the quality indicators of top-notch universities via their websites. He emphasized the importance of inviting various scholars and renowned personalities. The BIToMS Centre at Kalyan will invite National/International speakers which can be tapped by the College.

He mentioned that the College needs to build on the 5 points as mentioned above and a specific timeline should be allotted to work on it.

He invited members present to share their ideas.

Dr. Swapna Samel spoke about the 4th cycle of NAAC accreditation. She mentioned that the period of NAAC accreditation for BKBCCK has been extended till December 2023. She spoke about the SSR and the pattern of online uploading the documents. She mentioned that the earlier format was descriptive and current format is 70% quantitative and 30% qualitative. She stated in case of our College we will be uploading the documentation for the last 7 years i.e. from 2014, which is an arduous task and we have only 3 semesters to work on filling the SSR. She stated that we have to understand the requirements of 7 criteria of NAAC and prepare accordingly. She further added that college should list out 2 Best practices every year and make sure they are consistent with institutional goals and objectives.

Mr. O. R. Chitlange endorsed the point and stated that awareness programs should be organized so that the other faculty members are also aware of the various aspects of SSR. He urged that Mrs. Lakshita Soni and Mrs. Esmita Gupta should coordinate awareness workshop. He further stated that the administrative department should also strengthen the documentation for next cycle of NAAC.

Mrs. Lakshita Soni spoke about a quality initiative taken by the IQAC regarding a dedicated documentation committee who will look into the documentation required for NAAC, Career Advancement Scheme(CAS) for Faculty Members, preparing for participation in Ranking Framework etc. The committee will make sure all the documents are collected and consolidated within the stipulated time.

Mr. O. R. Chitlange appreciated the idea. He suggested that detailed study should be carried out to mark the differences in the old and the new format

of SSR. He further added that some senior faculty members need to analyze from viewpoint of preparedness for 4th cycle, our strengths, opportunities available, weakness and challenges ahead.

Dr. Maninder Kaur Dhaliwal stated that we have planned to organize a series of sessions (criteria wise) from NAAC perspective. She spoke about the need to organize sessions for the non-teaching and the administrative departments.

Mr. O. R. Chitlange stated that sessions to be organized for 4th cycle should be attended by all the faculty members. He added that there is a need to identify and tap potential of effective working personnel.

Dr. Swapna Samel stated that online feedback form should be used for all the programs.

Mr. O. R. Chitlange stated that a google form for the same should be created and made available on the website.

Mrs. Ankita Malpani mentioned that Lala Lajpat College had organized a competition where B. K. Birla College bagged the 2nd Position. She stated that achievements like these should be mentioned on the website in a dedicated column. She also suggested that Scholarly Lectures organized through MS teams should be linked with YouTube channel of the College.

Mr. O. R. Chitlange endorsed that noteworthy achievements of the students should be uploaded on the College website. It is important to encourage students to participate in quality competitions hosted by institute of eminence.

Mr. Kiran Raikar informed that, documentation is essential. He mentioned that a documentation team for ISO was also created and faculty member from each department has been identified by the HODs. All the documents for ISO have been uploaded on one drive since last ISO cycle. He recommended that this faculty would be further trained in the ISO procedures.

He cited the need for central cloud for all departments, where they can upload the documents. Transparency in feedback from students is needed.

A centralized feedback form should be available on the website for the students.

Digital footprints initiatives are essential. He mentioned that an institutional repository is required for reports, publications which can be accessed by the public. This would be also essential for NAAC.

Mr. O. R. Chitlange stated that the intent and urgency of the requirements should be visible for the resources to be introduced. He cited the reference of the virtual tour at BKBPS which was sanctioned and executed immediately as it was identified by the school. He stated that the paperwork should be routed at a faster pace. He mentioned to prepare the digital footprints for the next 2 years. He appreciated Mr. Kiran Raikar for the initiatives taken for strengthening ISO documentation work.

Mrs. Ankita Malpani suggested that the college website and its navigation should be made student friendly. She added that too much information is seen on the homepage.

Mr. O. R. Chitlange asked to map the differences between the website of BKBPS and BKBCCK.

Mrs. Esmita Gupta stated that website is being renewed and changes are being finalized and will be presented in sometime.

Mr. B. Wadekar mentioned that recording of College Campus was initiated by him and short clips of infrastructural facilities at the college were captured.

Mr. O. R. Chitlange stated that professional expertise is required for the same. Mrs. Esmita Gupta further added that team working for BKBPS has been approached for the college, but it was kept on hold due to ongoing construction work of new building.

Mrs. Lakshita Soni stated that recording was done to present virtual tour to first year students during the orientation program which is scheduled in the month of October.

Dr. Viplov Dhone highlighted the significance of research work to be published in in UGC care list/ Scopus journals and suggested that faculty

should be motivated and encouraged to publish their articles in Journals identified by UGC.

Mr. O. R. Chitlange asked to make a blueprint for the publication cost and what measures can be taken to urge the faculty to publish. He suggested that Faculty Members with research publications in reputed journals can be felicitated during the Foundation Day Celebration of the College.

Dr. Suvarna Jadhav stated that some seed money for research should be earmarked for encouraging faculty members to apply for minor or major research projects. Dr. Swapna Samel endorsed the above point.

Mr. O. R. Chitlange approved and suggested that a provision should be created for those who get the projects sanctioned by UGC or University of Mumbai. He further added that the amount should be defined, and utilization should be mentioned. Total provision upto ₹ 5.00 Lakh can be made for this purpose.

Mr. Kiran Raikar stated that the faculty members should publish research articles in good journals indexed in Scopus and web of sciences.

Dr. Vinod Narayane seconded point of Mr. Kiran Raikar regarding the Scopus and web of sciences publications. He stated that material science papers are easy to publish, but biological sciences have many hurdles. The certificate from Ethical committees is required for publication. He suggested that 10 major findings of the meeting should be communicated to all the faculty members.

Mr. Prakash Sansare spoke about the number of students enrolled in Swayam and NPTEL Spoken tutorial. He further added that this is also one of the requirements of 4th criteria of NAAC. He presented the data collected by IQAC on the students' achievements (2020-21).

Mr. O. R. Chitlange suggested that students' achievements should be uploaded on the college website. He emphasized on the promoting the faculty members to attend the conferences and webinars for enhancing their knowledge and sharing the same with students. He stated a budgetary provision of ₹ 10.00 Lakh to be made for the same.

Dr. Sandesh Jaybhaye suggested to visit various Colleges, having A+ in NAAC Accreditation and to study the best practices of each college.

Mr. O. R. Chitlange spoke about the IGNITE event which was conducted in BKBPS. On a similar line, he suggested to form 10 teams and to collect the information about the top institutions and study the best practices of each institute. He suggested this activity can be organized in one month time and best two teams will be rewarded. He added that Mr. Subodh Dave will provide further guidance.

Mr. Prakash Sansare spoke about the E-content which will be provided by Swayam portal and will be uploaded on website for the students. He thanked the management for sanctioning the hard disks to obtain the data.

Mr. O. R. Chitlange spoke about the inviting alumnus from IITs and other reputed institutes to create the IIT, IIM aspirant students from BKBCK.

Mrs. Akansha Thakur stated that Mpower can be included in best practices as they are now collaborating with each department for various events. She spoke about a competition 'Best Business Plan' to be organized by Entrepreneurship Cell.

Dr. Seema Manchanda mentioned that she has identified some best practices of other colleges and said that our college should provide student exchange program to give exposure to our students.

Mr. O. R. Chitlange congratulated Dr. Harish Dubey for sanction of additional seats for BKBNC (Night College).

Dr. Harish Dubey thanked Mr. Chitlange and stated that favorable response of students for BKBNC is because of the brand name Birla. He spoke about the gymkhana and sports department and mentioned many laurels achieved in sports. He further added that college should continue to provide the support for students admitted in sports quota.

Dr. Annika Gupta stated the acceptance rate of Reputed Journals is low and their approvals require Plagiarism Check and Turn-it-in Software Report.

Dr. Sonali Patil spoke about the establishment of funds for paper publication and Projects. She suggested the need for small Start Up companies by the students to be initiated by the College.

Dr. Swapna Samel suggested an Incubation center in all subjects to be started and asked if the college could provide any seed money for the start ups

Mr. Subodh Dave suggested to screen and encourage the students to contribute ideas and the provision for funds can be generated.

Dr. Viplov Dhone suggested the need of a technical support person to help student enquiries. Mrs. Lakshita Soni stated that the name of technical support person and contact email id should be highlighted on the website so the students can directly contact him. She suggested for creating an Online Help Desk.

Mr. Subodh Dave stated that the technical issues to be summarized and same can be discussed in a separate meeting with IT Team.

Dr. Dinesh Wanule proposed conducting a survey on faculty members' happiness index for strengthening interpersonal relations.

Dr. Bharat Bagul spoke about the various funding agencies of UGC. He mentioned that the data on the website should be updated pertaining to research.

Mr. Suraj Agarwala suggested to strengthen the internship activity for the Post Graduate Programs and to pursue linkages with the industries.

Mr. B. D. Joshi suggested meeting of the management with the non-teaching staff for soft skills and grooming.

Mr. Subodh Dave endorsed and suggested that a training session to be organized and emphasis is needed to be given in that area.

Mr. Balasaheb Pathare endorsed the need of the centralized data system for preparations for the next cycle and endorsed the need for Documentation Committee.

Dr. Anuradha Hastak emphasized the need for Turn-it-in software and a technical support for students ID and Password generation.

Ms. Rinky Rajwani requested for the sessions to be organized by inviting resource persons from IITs, IIMs for sharing innovations in the Teaching and Learning Methods.

Mrs. Esmita Gupta said that Virtual Software should be purchased to give demonstrations to the students of IT and CS. In addition, faculty members from prestigious institutes will be invited. She asserted that faculty members of the college should review their profiles on the website and initiate to update the same.

Dr. Avinash Patil mentioned that updating the website will be given priority. He suggested that members should equip themselves with information and update their knowledge. He mentioned the infrastructural requirements for well-furnished IQAC office (separate room is identified for IQAC Office) and improvements in the seminar hall are required prior to the NAAC visit. He mentioned the improvements in badminton court (wooden floors and good lighting) will be appreciated by the students. He thanked the management for the new building and stated that Management as 3 more floors will be constructed for utilization. He further added that ratio of students and computers is to be increased considering new courses being introduced. He also added that New Laboratories are to be added to support new programmes/courses.

Dr. Naresh Chandra stated that points discussed in the meeting would certainly bring positive change. He further added that everyone had greater potential to perform better. He spoke about the need to calculate the happiness index of the faculty and to positively work to enhance the happiness index. He stated that the entire college team has to work as member of IQAC for 4th cycle of NAAC Re-accreditation. Indirectly, it will add great value, visibility, and creditability to our Institution. He said this is Golden period for our Institution and we should make optimum use of resources made available by the Management. He stated that faculty members should introspect and bring the necessary change wherever required for better performance. Change in Mindset is essential for all of us. He stated that Major Research projects hold more importance, and we should prepare to apply for the same at the earliest. He further suggested to organize a meeting of IQAC Core Team and HoDs to discuss and to expedite the process of bringing change.

Mr. Subodh Dave emphasized that points suggested by Dr. Naresh Chandra were important and to be followed by the team. He added that Management will always extend support for growth and development. Everyone as an individual should work towards updating one's department and college. Everyone should have better coordination for better functioning. He advised that suggestions should be action oriented rather than idea oriented. He suggested that the changes to be implemented should be discussed for bringing the excellence and holistic development of the College. He suggested that slides prepared for College Profile should be updated.

The meeting concluded on a note that next meeting will be scheduled in next 15 to 20 days.

Mrs. Lakshita Soni extended formal vote of thanks to the Chair and all the Members.

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		Action Taken
1	To organize a workshop on the new policies recommended in NEP for all the faculty members.	Various lectures and workshops are been arranged to guide faculty members regarding the intricacies of NEP 2020.
2	To purchase more computers/ laptops for students and staff to support online teaching.	All head's of Departments and Activity In Charges have been provided Laptops along with a WIFI connection.
3	Upgrading of the library so as to provide online books and journals accessible to faculty members and students.	Digital Library being created.
4	NAAC accreditation	Various workshops and lectures were kept for the faculty to make them aware of the various aspects of SSR
5	Online feedback form	Online feedback form is available for the students on the College website
6	Highlighting students' achievements	The faculty and student achievements are highlighted on the college website.

B. K. Birla College (Autonomous), Kalyan

IQAC Meeting Attendance

Following IQAC members attended meeting on 25th September
2021 in

New Seminar Hall at 1.00 PM

Sr. No.	Name	
1.	Shri O, R. Chitlange	32. Ms. Ankita Malpani
2.	Shri Subodh Dave	33. Dr. S.S. Pandey
3.	Dr. Naresh Chandra	34. Ms. Priti Savle
4.	Dr. Avinash Patil	
5.	Dr. Swapna Samel	
6.	Mr. Bipinchandra Wadekar	
7.	Dr. M, K. Dhaliwal	
8.	Mrs, Esmita Gupta	
9.	Dr. Harish Kumar Dubey	
10.	Mrs. Lakshita	
Soni II. Dr. Meeta Bhot		
12.	Dr. Anwadha Hastak	
13.	Mr. Prakash Sansare	
14.	Mr. Kiran Raikar	
15.	Dr. Suvama Jadhav	
16.	Dr. Vinod Narayane	
17.	Dr. Seema Manchanda	
18.	Mr. Bharat Bagul	
19.	Dr. Viplov Dhone	
20.	Mr. Vinod Rajput	
21.	Dr. Sonali Patil	
22.	Dr. Annika Dwve	
23.	Mr. B.D. Joshi	
24.	Mr. D.N. More	
25.	Dr. Dinesh Wanule	
26.	Mr. Balasaheb Pathare	
27.	Mr. Swaj Agarwala	
28.	Sqn. Ldr. Ms. Neem Thapliyal	
29.	Dr. Sandesh /aybhaye	
30.	Mrs. Akansha Thakur	
31.	M5. Rinky Rajwanl	

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B. K. Birla College (Autonomous), Kalyan

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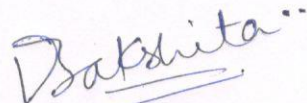
Date: 03th February, 2022

A meeting of IQAC members will be held on Saturday, the 05th February, 2022 at 01:30 pm in the Seminar Hall.

Shri O. R. Chitlange, Chairman, Governing Council, BKBPS, BKBC and BKBNC, Kalyan has kindly consented to chair the meeting.

Agenda

1. Welcome
2. Confirmation of minutes of previous meeting
3. Opening Remarks by Shri O. R. Chitlange, Chairman, Governing Council, BKBPS, BKBC and BKBNC, Kalyan
4. Criteria wise discussion on action plan.
5. Any other business with the permission of the Chair.


(Lakshita Soni)
IQAC Coordinator

Minutes of Meeting of the Internal Quality Assurance Cell (IQAC) of B. K. Birla College (Autonomous), Kalyan held on Saturday, the 5th February, 2022 at 1.30 p.m. in Seminar Hall

Following Members attended the meeting:

1. Mr. O. R. Chitlange
2. Mr. Subodh Dave
3. Dr. Naresh Chandra
4. Dr. Avinash Patil
5. Dr. Swapna Samel
6. Dr. Maninder Dhaliwal
7. Mrs. Esmiya Gupta
8. Dr. Harish Dubey
9. Dr. Anuradha Hastak
10. Mrs. Lakshita Soni
11. Mr. Prakash Sansare
12. Dr. Vinod Narayane
13. Dr. Seema Manchanda
14. Dr. Viplov Dhone
15. Mr. Bharat Bagul
16. Dr. Sonali Patil
17. Dr. Annika Durve
18. Dr. Sandesh Jaybhaye
19. Mr. Kiran Raikar
20. Mr. B. D. Joshi
21. Sqn Ldr Ms. Nitu Thapliyal (Retd.)
22. Ms. Akanksha Thakur
23. Ms. Ankita Malpani
24. Dr. Dinesh Wanule
25. Mr. Balasaheb Pathare

Mrs. Lakshita Soni, Coordinator IQAC, welcomed the members to the Third meeting of IQAC for the Academic Year 2021-22. She welcomed Chairman Mr. O. R. Chitlange to address the gathering.

Chairman Mr. O. R. Chitlange welcomed all the IQAC members from Junior and Degree College for the meeting. Sir addressed the IQAC members emphasizing on the changes in the Higher Education post pandemic. He spoke about the future requirements and expectations from the institutions. He queried whether college is imparting life skill sets to the enrolled students; are we ready as faculty to impart relevant knowledge which will be useful for the students to be future-ready. Further sir expressed that our college should be a center of excellence and a center for women empowerment enabling every girl student to have the skillsets for the future. He stated about the various technological advancements and voiced that the forthcoming period will be the decade of innovations. Sir gave reference of the Union Budget 2022 and briefed upon the emerging areas and sectors in education.

He recommended that college should organize session on topics of relevance and suggested to plan a session on cryptocurrency. He additionally referred the name of Eminent Speaker Mr. Ajit Ranade, President, and Chief Economist at Aditya Birla Group.

Chairman Mr. O. R. Chitlange stressed on several factors important for the growth and sustainability of HEIs like trust index, consistency, infrastructure development, new courses, social responsibility, etc. He stated that the future is unknown and full of uncertainties, and we must be ready. Post pandemic the course of action has changed where distant education has become the new normal and most companies are preferring work from home. He conveyed that we need to upgrade the curriculum and bring in changes for the future students.

He invited members present to share their ideas.

Prof. Maninder Dhaliwal mentioned that many Universities are offering course on Happiness for the faculty and students. She suggested designing a course based on Universal Human Values and Student mental health will help to enhance the happiness and emotional quotient.

Mr. O. R. Chitlange expressed that faculty members should express their happiness through their work, which will also inspire others. He welcomed the idea expressed by Dr. Maninder and added that a course on mental health and happiness will be boon to the college.

Ms. Lakshita Soni spoke about the scope of AVGC (Animation, Visual, Gaming and Comic) sector, and the growth expected post-pandemic. She pointed that many students are inclined towards Gaming, Animation, etc. and hence orientation should be given to them on career opportunities available for them. It was suggested that workshop can be organized to create awareness about the same.

Dr. Harish Dubey mentioned certain online courses can be introduced in Hybrid Mode wherein majority sessions should be on asynchronous mode. He also mentioned that the alumni in various colleges supports the students by giving monetary contribution. He asked whether our college can also accept monetary contribution for the welfare of students.

Mr. O. R. Chitlange endorsed the suggestion for alumni contribution. However, he mentioned that contribution should be significant to benefit larger group of students. He also stated that college should strengthen its digital infrastructure for offering online courses.

Ms. Lakshita Soni stated that Employers feedback on the expectations of Industry will help to prepare the students for the campus placements and hence proposed for having an Employer's meet.

Mr. O. R. Chitlange highlighted the initiatives planned by the Placement Cell, including continuous interaction with Placement Students' Committee. Sir also informed that training sessions will be organised for the students on various aspects for acquiring jobs. He further added that these sessions are planned in collaboration with BITS Management Team.

Mr. B. D. Joshi spoke about the initiation of Student Exchange Program. He further stated that the Innovation and Incubation Center to be continued for 5 years and in that line college

has shortlisted Certificate Courses to be introduced to enhance the employability and entrepreneurial skills of the students.

Mr. O. R. Chitlange emphasized on delegation and decentralization of the work in college, to speed up the process.

Ms. Akansha Thakur expressed that it is important to impart Transformational Leadership amongst the students, and thus courses/ modules on leadership and entrepreneurship to be taught to the students that will help students to take ownership and transform their mindset.

Mr. O. R. Chitlange approved the suggestion and added that there should be a defined manner for imparting these attributes to the students.

Mr. Kiran Raikar talked about ensuring sustainability in the college. He suggested the installation of Charging station in college for Electric Vehicles. He also suggested for developing centralized digitalized examination center in the new building.

Mr. O. R. Chitlange said that the college is undergoing an environmental audit which will help college. A STP is being set up where the wastewater will be recycled and reused. He said that as the college being a charitable college, we will not be able to set EV charging station. He said that instead of a centralized exam center, new programs should be identified which will open more opportunities for our students.

Mr. Satish , IQAC member from Junior college suggested to introduce courses on life skills and mental health for the students to boost their confidence.

Dr. Viplov Dhone suggested to introduce a Master's Program in Liberal Arts and Developmental Studies considering the scope of the same for students of Arts Faculty.

Mr. O. R. Chitlange suggested that a comparison should be made for programs offered by the college and new aged programs of other colleges courses as benchmarking exercise. He stated that we need to carry out a gap analysis.

Mr. B. D. Joshi suggested that the IQAC members should visit other colleges to study their best practices.

Ms. Lakshita Soni spoke about the BOS meetings to be held by each department for curriculum updation for the next academic year. She further added that IQAC will plan for Scholarly Lectures for the students and faculty members.

Ms. Soumya suggested a meet and greet for faculty members as a team-building exercise. A place where all the members can interact with each other.

Mr. Subodh Dave suggested that changes brought in the curriculum should be relevant for students and insisted that focus should also be on learning technology which will add value during placements.

Dr. Naresh Chandra encouraged everyone to think on Mr. O. R. Chitlange's words and to come up with new suggestions for the benefit of the students. He further suggested that college and departmental achievements will enhance the Happiness and Satisfaction Index of all the stakeholders.

Dr. Avinash Patil thanked Mr. O. R. Chitlange for the thought-provoking topic and promised to come up with new ideas suitable for the students at this college. He briefed everyone about

the placement meeting held with Students' Council. He further added that college will also improve the IT infrastructure by adding more computers for students. He highlighted that students strength of B. K. Birla Night College has increased and both day and night college will work in synergy and perform better.

Mr. O. R. Chitlange suggested organizing a workshop on Robotics and other workshops / program to increase our digital footprints will benefit the students and faculty.

The meeting concluded on a note that the discussion should result in actionable points that would place the college to respond to the needs of a dynamic society and changing global scenario.

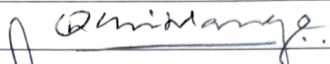


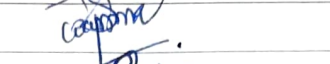

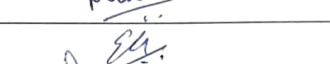
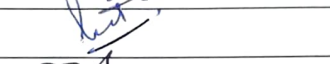

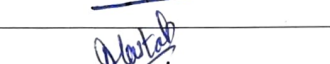
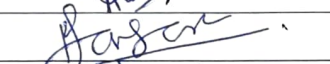
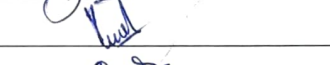
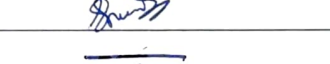
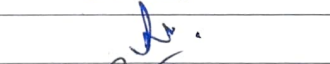



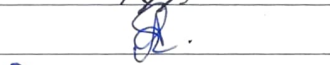
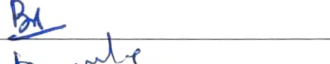

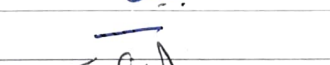



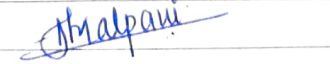






Actionable Points

Sr. No	Actionable Points	Action Planned
1.	Course on Happiness for Students	Discussion held Centre for Yoga and Philosophy (in collaboration with Kaivalyadham) to organize a workshop on Happiness. Workshop on Dealing with Exam Anxiety (from Online to Offline) is also planned by MPower Counselling Cell.
2.	Guidance Session on Opportunities in AVGC Sector	Department of IT and CS to organize Guest Lecture on Entrepreneurial and Employment Opportunities in AVGC Sector.
3.	Employers Meet	Placement Cell to host Employers Meeting Online / Offline. Employers Feedback to be collected during the meeting.
4.	Benchmarking for Programs Offered by Other HEIs	Discussion held on prospects, process, and creation of e-content for Online Programs. Organized 2 workshops on e-Content Development on 14 th March 2022 and on prospects of online programs (Freelance and Job Oriented offered by MKCL) held on 24 th March 2022. Mr. Vivek Sawant, Chief Mentor, MKCL (Maharashtra Knowledge Corporation Limited) and his team was invited to facilitate the faculty members. Faculty wise list of innovative programs offered by HEIs to be listed and its prospects to be discussed.
5.	Workshop on Robotics	Department of IT and CS to organize the workshop.
6.	Scholarly Lecture	Names Shortlisted for Scholarly Lecture: 1) Padma Shri Dr. Himmatrao Bawaskar 2) Shri Viswas Nagre Patil, IPS
7.	Changes in the curriculum to meet Industry Expectations	BoS to be held to review the curriculum

B. K. Birla College of Arts, Science and Commerce (Autonomous), Kalyan

IQAC Meeting Attendance

Following IQAC members attended meeting on 05/02/22 in New Seminar Hall at 1:30pm

Sr. No.	Name	Signature
1.	Shri O. R. Chitlange	
2.	Shri Subodh Dave	
3.	Dr. Naresh Chandra	
4.	Dr. Avinash Patil	
5.	Dr. Swapna Samel	
6.	Mr. Bipinchandra Wadekar	
7.	Dr. M. K. Dhaliwal	
8.	Mrs. Esmita Gupta	
9.	Dr. Harish Kumar Dubey	
10.	Mrs. Lakshita Soni	
11.	Dr. Meeta Bhot	
12.	Dr. Anuradha Hastak	
13.	Mr. Prakash Sansare	
14.	Mr. Kiran Raikar	
15.	Dr. Suvarna Jadhav	
16.	Dr. Vinod Narayane	
17.	Dr. Seema Manchanda	
18.	Mr. Bharat Bagul	
19.	Dr. Viplov Dhone	
20.	Mr. Vinod Rajput	
21.	Dr. Sonali Patil	
22.	Dr. Annika Durve	
23.	Mr. B. D. Joshi	
24.	Dr. Dinesh Wanule	
25.	Mr. Balasaheb Pathare	
26.	Mr. Suraj Agarwala	
27.	Sqn. Ldr. Ms. Neetu Thapaliyal	
28.	Dr. Sandesh Jaybhaye	
29.	Mrs. Akansha Thakur	
30.	Ms. Rinky Rajwani	
31.	Ms. Ankita Malpani	
32.	Dr. S.S. Pandey	
33.	Ms. Priti Savle	

B. K. Birla College (Autonomous), Kalyan

Notice

Date: 28th April, 2022

A meeting of IQAC members and Heads of the Departments (HoDs) will be held on Saturday, the 30th April, 2022 at 11.15 am in the Seminar Hall.

Shri O. R. Chitlange, Chairman, Governing Council, BKBPS, BKBC and BKBNC, Kalyan has kindly consented to chair the meeting.

Please make it convenient to attend the same.



Principal



Minutes of Meeting of the Internal Quality Assurance Cell (IQAC) of B. K. Birla College (Autonomous), Kalyan held on Saturday, 30th April 2022

Chairman Mr. O. R. Chitlange welcomed all the IQAC for the meeting. Sir spoke to the IQAC members, highlighting the advances in higher education since the outbreak of the pandemic. He discussed the institutions' future requirements and aspirations. He questioned if the institution is teaching life skills to its students and whether we as teachers are prepared to convey important knowledge that would help them be future-ready. Sir also stated that our institution should be a centre of excellence as well as a centre for women empowerment, allowing every girl student to acquire the skillsets needed for the future.

He spoke about the Video made by ABG group and presented by Mr. Kumar Mangalam Birla regarding the various values of the Birla's and the new business model they have adopted. In the end he released the video and showed to everyone. He spoke about his experience in the ABG group sessions with the different ABG world leaders. He said that we must enrich minds and inspire trust by building up institutions to inspire minds. They believe in enriching lives by building dynamic and responsible businesses and institutions that inspire trust. He asked what can be new to the institutions. He mentioned Digital life as the future, which will impact the digital world we live in. He further added individuals must perform to transform the institution for betterment and growth. He stated to give empowerment and decentralization of the power is essential for the institution to grow.

He took a session on leadership developments asking all the members to make groups and have a group discussion. He made everyone write the qualities required to make a leader. He further discussed those points with all the members. He mentioned the next session would be in building leaderships in the college.

Along with the session the following points were also discussed-

1. Mr. B. Wadekar, Chairman of BOE, the examination status and results were discussed by the BOE.
2. Green initiatives were discussed by Prin. Dr. Avinash Patil and Sqn.Ldr. Nitu Thapliar.
3. Prof. Maninder Kaur Dhaliwal discussed the status and allocation of new building.
4. Student and faculty feedback was discussed by the respective VPs.
5. Quality initiative for next Academic year i.e value of the month, implementation of NEP 2020 and ERP systems were discussed by the respective VPs.

ATR

		Action Taken
1	Leadership developments	Few sessions on leadership development were arranged for the faculty
2	Examination status and results	The exams were conducted, and the paper corrections will be completed in 2 to 3 weeks. The results will be out in the first week of June

B. K. Birla College (Autonomous), Kalyan

Meeting with Chairman Sir on 30th April, 2022

Attendance Sheet

Sr. No.	Name	Sign
1.	Dr. Naresh Chandra	
2.	Dr. Avinash Patil	
3.	Dr. Swapna Samel	
4.	Dr. Maninder Kaur Dhaliwal	
5.	Mr. Bipinchandra Wadekar	
6.	Mrs. Esmita Gupta	
7.	Mrs. Lakshita Soni	
8.	Mr. Prakash Sansare	
9.	Dr. Meeta Bhot	<i>Meeta Bhot</i>
10.	Dr. Anuradha Hastak	<i>Anuradha Hastak</i>
11.	Mr. Kiran Raikar	
12.	Dr. Harish Dubey	
13.	Dr. Suvama Jadhav	
14.	Dr. Vinod Narayane	
15.	Dr. Seema Manchanda	
16.	Dr. Viplov Dhone	
17.	Mr. Bharat Bagul	
18.	Mr. Vinod Rajput	
19.	Dr. Annika Durve Gupta	
20.	Dr. Sonali Patil	<i>Sonali Patil</i>
21.	Dr. Madhavi Thakurdesai	
22.	Dr. G.M. Khobragade	
23.	Dr. P. A. tsadhe	

24. Dr. Vilas Khairnar
25. Dr. Balkavi Suranje
26. Dr. Sitaram Mhaske
27. Mr. Rakesh Bhoir
28. Dr. Mahadeo Yadav
29. Mrs. Priti Sawale
30. Dr. Sonal Tawde
31. Dr. Ananad Dharmadhikari
32. Mr. Anil Tiwari
33. Mrs. Sayali Sonawane
34. Mr. Suraj Agarwala
35. Dr. Dinesh Wanule
36. Mr. Balasaheb Pathare
37. Dr. Sandesh Jaybhaye
38. Mrs. Akanksha Thakur
39. Ms. Rinky Rajwani
40. Dr. Ankita Malpani
41. Dr. Shyamsunder Pandey
42. Mr. B. D. Joshi
43. Mr. H. P. Jain
44. Mr. S. A. Patil
45. Mr. D. N. More
46. Sqn Ldr Nitu Thapliyal (Retd.)

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Akanksha

B. K. Birla College (Autonomous), Kalyan

Notice

Date: 13th May, 2022

A meeting of IQAC members and Heads of the Departments (HoDs) will be held on Wednesday, the 18th May, 2022 at 10.00 am in the Seminar Hall.

Shri O. R. Chitlange, Chairman, Governing Council, BKBPS, BKBC and BKBNC, Kalyan will be orienting us about Academic Leadership.

Please make it convenient to attend the same.



Principal

8

Minutes of Meeting of the Internal Quality Assurance Cell (IQAC) of B. K. Birla College (Autonomous), Kalyan held on Wednesday, 18th May 2022

Chairman Mr. O. R. Chitlange welcomed all the IQAC for the meeting. The session was on leadership building in college. He spoke about what is leadership and how to become effective leaders. He asked everyone if were adopting new changes and progressing ahead. He questioned everyone ‘Are we adopting new changes and challenges? Are we progressing towards new developments?’

He spoke about the various characters of a leader-

1. Courage to fight
2. Deep sense of introspection
3. Reanalysing
4. Sympathetic/ human
5. Calm and composed.
6. Should be confident, trustworthy, and consistent.
7. To remain effective and positive – even in adverse conditions
8. Not to remain in false impressions
9. Educating himself
10. Need to be subjected to coaching.
11. Learn to find problems and solve it
12. To not blame others, admit genuinely.
13. Remedial actions to be taken.
14. Blend of Autocracy and Democracy
15. Creating a common platform
16. Should be effective – content of communication.
17. Reciprocate the trust.
18. Clear about shortcomings
19. Motivation
20. Yearn approach.
21. Parity of thoughts and emotions

He asked everyone in the meeting should break out into groups and write a statement of what they think should be the virtues of a good leader. These were some of the statements.

1. A visionary person who inspires the team to continually accomplish the goals and objectives for growth and with larger purpose.
2. Managerial Effectiveness is to imbibe the cultural, intellectual, and emotional well-being of my organization at every level. This is motivating every individual of our

institution to inculcate the solidarity of our institution and have the future vision for the organization.

3. Works along with a team, knows the strength and weakness of the team members, effective communicator, shares credit with the team members, flexible and dynamic, broadminded, forgiveness, has patience, able to create next leaders, deliberation of work.

Along with the session the following points were also discussed-

1. Ms. Lakshita Soni discussed AQAR and distributed the criteria to the respective members.
2. Ms. Esmita Gupta discussed the IT initiatives as the admission process was to be carried out using the ERP system.
3. Placement activities were discussed by Ms. Soumya Majumdar
4. New programs to be introduced were discussed by the respective VPs.
5. Action plan for the A.Y. 2022-23 was discussed by the respective VPs.

The session ended with Mr. O. R. Chitlange asking everyone if we would like another session, for which everyone said yes. He said that the next sessions would contain tests in which everyone will have to participate.



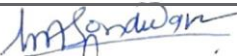



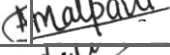






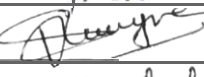
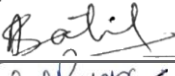
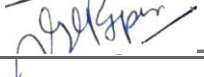

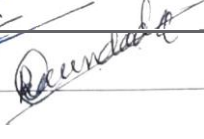
ATR

		Action Taken
1	College should engage Full Time Placement Officer to improve the placements and bring more companies to the College.	Ms. Saumya Majumdar was appointed as a Placement coordinator of the Placement Cell
2	sessions to be organised for grooming the students, how to face the interview, etc	Various sessions were organised by the college to develop soft skills of the students.
3	New programs to introduced	Certificate courses are conducted in each department.

B. K. Birla College (Autonomous), Kalyan

Meeting with Chairman Sir on 18" May, 2022

Attendance Sheet

<u>Sr. No.</u>	<u>Name</u>	<u>Sign</u>
1.	Dr. Naveesh chandea	
2.	Dr. Avinash Patil	
3.		
4.		
5.	Mrs. L. B. Soni	
6.	Sayali Sonawane	
7.	Sounya Majumdar	
8.	Dr. Rasika S.K.	
9.	Dr. Sonal Towale	
10.	Dr. Ankita Malpani	
11.	Dr. Suvarna Jadhav	
12.	Dr. P. A. Gadhe	
13.	Dr. Seema Monchanda	
14.	Prof. M. A. Thakurdesai	
15.	Dr. Sonali Patil	
16.	Dr. Annika Gupta	
17.	Dr. Grishma Khobragade	
18.	Vinod Narayana	
19.	S. A. Patil	
20.	Vinod Rajpat	
21.	Anil Suresh Tiwari	
22.	Rajesh Khendada	
23.		

